

**Proceedings of The Regular Meeting
Clark County Board of Health
September 13, 2004**

The CCBH met on Monday, September 13, 2004, at 6:30 p.m. in the Health Department building at Martinsville. Norman Yeley, President, called the meeting to order and requested the secretary call the roll. Attending were Greg Hosch, Dr. Steven Macke, Jim Nicksch, Ted Perillo, Sandi Ramsay, and Norman Yeley. Dr. Sam Deahl and Dr. Sally Salmons were absent. The secretary declared a quorum present. Cathy Hayden and Connie Sullivan, CCHD staff members were in attendance as was Dave Helmann and Linda Yeley.

Yeley introduced the guests.

Motion by Hosch and second by Nicksch "to approve the minutes of the August 9 meetings as presented." The President put the question and all the members answered "aye." The motion was declared passed.

Hayden discussed the Administrator's report for August/September. Nicksch commended Cathy for continuing to keep the members updated on all the department's activities. Heard that the rest of September will concentrate on staff training. Hayden will be participating in the State's WIC, Cornerstone and Family Case Management workshops along with the newly hired nurse. The September claims list was presented for review and questions. Ramsay noted that the salary line did not include an authorized upgrade for Mary Ann Funk. She has been appointed to temporarily fill the Supervisor of Nursing position. Hayden amended the claims to reflect the correction. Hayden responded to the Board member's questions on individual claims

Motion by Nicksch and second by Hosch to "pay the September claims as adjusted for Funk." The President put the question and all the members answered "aye." The motion was declared passed and the claims list was signed.

A fire escape from the back (south) section of the basement has been completed and leads to the reception area on the ground floor. Hayden reported that the Bio-Terrorism grant will not cover the cost of a back up generator, under any circumstances. Perillo offered suggestions on preventive methods to keep vaccines cold when electrical power is lost. Members briefly discussed the feasibility of a special rider on the County's insurance, to cover loss of expensive

vaccines due to power outages.

Heard Hayden update the Board on the serious national shortage of flu vaccine and her efforts to secure serum for the Department. Perillo provided input as well.

Motion by Niksch and second by Perillo to "adjourn to executive session to discuss an employee's compensation." The President put the question and on a roll call vote all the members answered "aye." The motion was declared passed and the regular meeting was adjourned at 6:50 p.m.

The regular meeting reconvened at 7:10 p.m.

Yeley asked that the Personnel Committee meet to address a policy for employee compensation when changing classes (upgrades and/or downgrades.) Ramsay will schedule the meeting prior to the regular November 8 meeting.

Motion by Perillo and second by Niksch to "reduce Barbara Reedy's annual salary by \$3,000.00, effective September 16, 2004, to reflect the voluntary downgrade in her position to Staff Nurse." The President put the question and all the members answered "aye." The motion was declared passed and Cathy Hayden was instructed to inform Ms. Reedy and the Treasurer's office of the action.

Motion by Perillo and second by Macke "to adjourn the meeting." The President put the question and all the members answered "aye". The motion was declared passed and the meeting adjourned at 7:12 p.m.

Corrected 11/08/04