

**Proceedings of The Regular Meeting
Clark County Board of Health
September 11, 2006**

The CCBH met on Monday, September 11, 2006, at 6:40 p.m. in the Health Department building at Martinsville. Norman Yeley, President, called the meeting to order and requested the health department Administrator call the roll. Attending were Dr. Darlene Hildebrand, Greg Hosch, Dr. Steven Macke, Ted Perillo, and Norman Yeley. Dr. Davis, Barbara Kannmacher and Sandi Ramsay were absent. A quorum was declared present. Cathy Hayden, CCBH Administrator was also present.

Minutes of the July 17, 2006 Regular meeting was presented for consideration. Motion by Hosch and second by Perillo "to approve the minutes of the July 17, 2006 meeting as presented." The President put the question and all the members answered "aye." The motion was declared passed.

Yeley reported that the Personnel Committee recommends that Pamela Sims, WIC Clerk, be promoted to Administrative Assistant with additional duties as noted on the amended job description at an annual salary of \$22,000. The recommendation also allowed Hayden to fill the vacant WIC position from the current pool of candidates. Motion by Perillo and second by Macke to approve this recommendation as presented. The President put the question and all members answered "aye".

The claims list for August and September were presented for consideration. Motion by Perillo and second by Hosch to pay the claims as presented." The President put the question and all members answered "aye". Hayden fielded various questions on expenditures and income and there was some discussion regarding the certificates of deposit which were coming due. Motion by Perillo and second by Hosch that when Acct. #02-4774-0 at the First Bank and Trust matures on September 13, 2006 it is to be placed in the health department's checking account to be applied towards the mortgage loan on the health department building and keep the payment at the current rate. The President put the question and all members answered "aye".

Hayden reported that gravel drive would be maintained by the county by the oil and chipping method and that this was to be done soon.

Hayden reported a complaint received by the Department of Agriculture that the health department was not following label instructions when spraying mosquito adulticide. This was filed by a Marshall resident who is allergic to the pesticide used and had contacted the health department to request they stop spraying in Marshall. The resident was advised although that the health department could not grant her request to discontinue spraying (as it contracts with the City of Marshall to provide this service) the department did agree to notify this individual as to the day of spraying. Hayden advised that although the department fogs each community on a bi-monthly basis repeat applications occur at the discretion of the health authority or mosquito abatement district. The criteria used to justify the need for repeat applications should include positive WNV human cases and/or birds or mosquitoes which test positive for the WNV in Clark or surrounding counties Hayden reported that the Illinois Department of Public Health recently placed mosquito traps in Clark County which resulted several batches of mosquitoes testing positive for the West Nile Virus. Surrounding counties with positive human, bird or mosquito cases include Vigo County in Indiana and Crawford and Coles Counties. The Department of Agriculture, which met with health department staff on September 11th, recommended that the decision to spray next year should be based upon this season's data. Hayden stated that communities who receive adulticide fogging applications should also have larviciding and nuisance abatement programs in place. Motion by Macke and seconded by Hosch to continue the mosquito spraying program in 2007. The President put the question and all members answered "aye".

Hayden advised that cross training of all staff remains a priority due to the small staff size and extent of services provided. The Administrative Assistant's office will be moved upstairs next to the WIC Clerk so as to provide assistance and support for clerical positions. The nurses can assist one another when needed and Hayden serves as a back-up for the Sanitarian.

Hayden presented the schedule for flu clinics. Motion by Hildebrand and seconded by Perillo that "the health department set the fee for flu and pneumonia shots annually in accordance with the prevailing Medicare reimbursement rate." The President put the question and all members answered "aye".

Hayden reported that Connie Sullivan had resigned from her position as Administrative Assistant effective August 14, 2006.

Yeley noted that Hayden's contract expired in March, 2006 and it was decided that this issue should be placed on the agenda for the next meeting.

Motion by Macke and second by Hosch to "adjourn to Executive Session to discuss pending litigation." (5 ILCS 120/2) (from Ch.102, par. 42) Sec. 2c (1) The President put the question and all the members answered "aye." The motion was declared passed and the board went into Executive session at 7:30 p.m.

The regular meeting was reconvened at 7:55 p.m.

Motion by Macke and second by Hildebrand "to adjourn the meeting until the next scheduled date on November 13, 2006." The President put the question and all the members answered "aye." The motion was declared passed and the meeting adjourned at 8:00 p.m.