

**Proceedings of The Regular Meeting  
Clark County Board of Health  
March 14, 2005**

The CCBH met on Monday, March 14, 2005 at 6:32 p.m. in the Health Department building at Martinsville. Norman Yeley, President, called the meeting to order and requested the secretary call the roll. Attending were Dr. Sam Deahl, Greg Hosch, Dr. Steven Macke, Jim Niksch, Ted Perillo, Sandi Ramsay, Dr. Sally Salmons and Norman Yeley. The secretary noted that all directors were in attendance and declared a quorum present. Cathy Hayden, CCBH Administrator was present and Debbie Sowers from the Casey Reporter/Marshall Independent.

Motion by Niksch and second by Perillo "to approve the minutes of the Personnel Committee and regular meetings held on January 10, 2005." The President put the question and all the members answered "aye." The motion was declared passed.

Revised claims lists for December and January were presented for consideration and questions along with the February and March claims. Hayden answered questions from the directors. Motion by Perillo and second by Macke "to approve the revised claims list for December and January and the claims for February and March as presented." The President put the questions and all the members answered "aye." The motion was declared passed and the claims lists were signed.

Discussed publishing the Sanitarian's food service evaluations as several citizens have requested seeing this done as it is in Terre Haute.

Heard Hayden express hopes to expand public health education and plans to provide more topics in county newspapers. The department is organizing a relay team to participant in the Cancer Relay. Dr. Sam Deahl will be sponsoring the team again this year.

Hayden asked if the members had visited the newly revised website and heard positive comments from several. She noted that developing the site is an ongoing project and more things will be added since the Department can update the information.

The members reviewed suggested administrative policies, requested at the January 10, 2005, meeting. Policy #109 addresses Petty Cash handling and #110 regulates the use of the Department's

Wal-Mart credit card. After discussion and comments Niksch made a motion with a second by Perillo to "approve Fiscal Policy #109 for Petty Cash and Policy #110 for Use of Wal-Mart Credit Card as written on January 21, 2005." The President put the question and all the members answered "aye." The motion was declared passed.

Hayden addressed the temporary upgrade of Nurse Funk to the Director of Nursing position. It was originally to be for six months and she has already served seven months. The members reviewed the salary for the position, responsibilities and past history of the DOR position.

Hayden expressed that Funk's performance in the supervisory position is satisfactory and she would recommend permanent appointment as Director of Nursing, with an appropriate increase be made.

Motion by Deahl and second by Hosch to "appoint Mary Ann Funk as the Director of Nursing with a \$5,000.00 annual increase in pay to be effective March 16, 2005." After discussion the President put the question and on a roll call vote all the members answered "aye." The motion was declared passed and Hayden instructed to contact the County Clerk's office to process the salary adjustment.

Deahl asked Hayden about the Department's role in lead poisoning prevention. Hayden explained how parents and clients are counseled when low levels of lead have been detected and that the State intervenes if there are higher levels present. The Department is looking for avenues to increase public awareness of lead poisoning threats. Hayden said that currently Cork Medical Center is the only lab in the county and they do the lead screening.

Motion by Perillo and second by Niksch to "adjourn the meeting." The President put the question and all the members answered "aye." The meeting was adjourned at 7:23 p.m.