

**Proceedings of The Regular Meeting
Clark County Board of Health
July 17, 2006**

The CCBH met on Monday, July 17, 2006, at 6:37 p.m. in the Health Department building at Martinsville. Norman Yeley, President, called the meeting to order and requested the secretary call the roll. Attending were Dr. Darlene Hildebrand, Greg Hosch, Dr. Steven Macke, Ted Perillo, Sandi Ramsay, and Norman Yeley. Dr. Davis and Barbara Kannmacher were absent. The secretary declared a quorum present. Cathy Hayden, CCBH Administrator was present.

Perillo reported that Dr. Darlene Hildebrand and Dr. Steven Macke had been reappointed as Directors to serve through June 30, 2009 and Perillo will continue as the County Board's member. Yeley recognized these appointments and noted them as seated on the Board.

Yeley asked Hayden to preside over the election of officers. There was a motion by Hosch, seconded by Perillo "to reelect the 2005 Board officers to their current positions by acclamation." The question was called and all the members answered "aye." The President declared the motion passed.

Yeley then appointed members to the standing committees. He named the Finance Committee as Dr. David Davis, Barbara Kannmacher and Ted Perillo. The Personnel Committee will be Dr. Darlene Hildebrand, Greg Hosch and Sandi Ramsay, and the Service Committee members are Dr. Steven Macke and Sandi Ramsay.

Motion by Perillo and second by Hildebrand "to approve the minutes of the May 8 meeting as presented." The President put the question and all the members answered "aye." The motion was declared passed.

Yeley reported that he has been invited in May to serve on a national advisory committee for health issues and attend a dinner at the White House. After further correspondence there was a donation requirement to a political party and decided to decline the invitation.

Heard that Connie Sullivan requested a reduction in working hours and is now at 30 hours per week, due to the progressing illness of her husband. Members again expressed concern that no one is cross-trained to cover that key position.

Hayden reported that the WIC Clerk position has been filled and the position will be expanded to include the Board's required cross training of the Administrative Assistant's position. Cathy went on to say that the Director of Nursing had been terminated and she would not be filling the position at this time. Hayden will be assuming those responsibilities and is more involved with the nursing program. The nurses are meeting daily to go over their schedules and that appears to be working well.

There were no committee meetings to report.

Claims list submitted for approval included March (not ready due to rescheduled meeting), June and July. Motion by Perillo and second by Macke "to approved the claims lists as presented." Hayden fielded questions from the members on various items. The President called for the question and on a voice vote all the members answered "aye." The motion was declared passed and the claims were signed.

Yeley reported that the interest rate on the Department building loan is now at 4% with the note renewable in December. The question was posed that the members may wish to consider reducing the principal on the note before that time.

The financial reports for July 1, 2005 through June 30, 2006 were reviewed, with Hayden answering several questions.

Hayden reported that she had received two bids to asphalt the access road to the back of the building. One bid was \$35,000.00 and the second was \$25,000.00, it was decided to put this project on hold to address at a later date.

Hayden told members that applications are still being screened on the Rural Health grant and she has received no word on what we will receive. The members reviewed the Department's proposed 2006-2007 budgets, presented to the County Board on June 21. Perillo reported that the County Board's main concern is the tax levy amount, the rest of the Department's funding comes from grants that don't fall under the County's purvey. The members had several questions and comments but agreed it is a workable budget as presented.

Hayden reported that an employee on Family Medical Leave has resigned. There was no agreement reached on the schedule she would return to work. Hayden had met several hours with the nurse's, whom the employee supports, to determine the days her assistance would be

required and there was a consensus reached on the days she was needed for support.

Motion by Hosch and second by Macke to "adjourn to Executive Session to discuss pending litigation under (5 ILCS 120/2(c)(11))." The President put the question and on a roll call vote all the members answered "aye." The motion was declared passed and the members went into closed session.

The regular meeting reconvened at 8:00 p.m.

Motion by Perillo and second by Macke "to adjourn the meeting until the next scheduled date on September 11, 2006." The President put the question and all the members answered "aye." The motion was declared passed and the meeting adjourned at 8:01 p.m.