

**Proceedings of The Regular Meeting
Clark County Board of Health
January 9, 2006**

The CCBH met on Monday, January 9, 2006 at 6:30 p.m. in the Health Department building at Martinsville. Norman Yeley, President, called the meeting to order and requested the secretary call the roll. Attending were Dr. Darlene Hildebrand, Greg Hosch, Barbara Kannmacher, Ted Perillo, Sandi Ramsay, and Norman Yeley. Dr. Davis and Dr. Macke were absent. The secretary declared a quorum present. Cathy Hayden, CCBH Administrator was present and Robert Bogue of Gopher Excavation and Septic.

Members expressed thanks to Ms. Hayden for the Christmas party and their appreciation for not having contributed to the funding of the employee's event, as they had in the past. Hayden said that it was the employees wish to host the party as a show of their appreciation to the Board.

Minutes of the November 14 meeting were presented for consideration. Hayden pointed out that the policy to address donations was incorrectly shown in the minutes as #113 and it should be changed to reflect the correct #111. Motion by Perillo and second by Kannmacher "to approve the minutes of the November 14 meeting as corrected." The President put the question and all the members answered "aye." The motion was declared passed and Ramsay asked to make the correction.

Heard Ramsay and Yeley report on the Personnel Committee meeting held at 6:00 p.m. The Committee meeting was scheduled to perform the annual evaluation for the Administrator Cathy Hayden. It was reported that Hayden had a good ranking. She has met her expectations and no deficiencies were noted. Hayden needs to continue to stay alert for developing employee problems and continue holding regular staff meetings. She is to maintain our current grants and pursue new ones that will be beneficial for the Health Department in its operations and continue to improve the Department's exposure to Clark County residents and letting them know about the services that are available.

Ramsay reported that the Committee had discussed concerns over the lack of a policy to address the employment of relatives within the Department. The Committee recognized that we now have two relatives employed with no problems but the Board may want to

address future concerns because of the size of the department and public perception. The Committee recommends the adoption of Administrative Policy #113, as presented to the members. Perillo voiced concern about voting on the policy at this meeting. Ramsay suggested that both Dr. Davis and Dr. Macke should review the policy and Yeley asked that it be presented for approval at the next meeting.

The January claims list was presented and Ms. Hayden explained that she had prepared the report in the absence of Connie Sullivan. Connie was recently hospitalized for eight days and is scheduled for surgery the 25th of this month.

Hayden answered questions about the claims list and said that Medicare and the State have been more prompt with their reimbursements. Motion by Perillo and second by Kannmacher to pay the claims as presented. The President put the question and all the members answered "aye." The motion was declared passed and the claims list signed.

Hayden reported that the Department has depleted their supply of flu vaccine. Perillo commented that the Pharmacie Shoppe in Casey has enough flu vaccine for about 100 people.

Jennie Frizze returned from leave today and will be working a reduced schedule from 37 1/2 hours a week to 30 hours. Heard an update on the payment of her insurance premiums.

Heard a report on the tabletop exercise for emergencies held recently at the local Fire Department. Yeley shared some comments about the exercise not being serious enough. He had recently helped with a tornado disaster at Kentucky Lake that was a lesson in the shock and lack of direction that can exist. He would hope that we could develop some effective training to simulate real life situations. Perillo agreed with Yeley and suggested that holding intensive mock exercises might be helpful. Hayden reported that she thought the exercise defined services that are required in emergencies and that participation from area hospitals was good and very helpful.

Hayden asked the Board to consider providing senior citizen lab testing through a cooperative effort with Sarah Bush Lincoln Health Center in Mattoon for Medicare patients. Motion by Ramsay and second by Hosch to "table the discussion until Dr. Davis and/or Dr. Macke could participate and give input into the program." The President put the question and on a voice vote all the members

answered "aye." The motion was declared passed.

Hayden introduced Robert Bough, a licensed septic installer and pumper, from Paris. He asked to address the Board with comments on the "Sewage Contractors Registration" form that all contractors file with the Department. Bough indicated the form lacks any questions about insurance the contractor carries, and addressed questions on the form that he considers to be irrelevant. He stated that he chose not to complete the form and that was creating problems with our Department. He was also displeased with a particular project he had in Clark County where he felt the Department had overstepped their responsibilities and not treated his customer the same as others in the area. Bough was thanked for his helpful comments and sharing his concerns. Board members commented since the forms had been returned to the Department for 2006, they would seriously consider his suggestions when the form is revised for 2007.

A concern about the county ordinance on septic installation fees was addressed and Hayden will pursue this with the County Board.

Heard that the Clark County Fair is to be held June 26 through July 1.

Discussed the next regular meeting date of March 13 and heard that two Board members and Hayden would be out of town on that date. It was agreed that the next regular meeting will be moved to February 27, 2006, at 6:30 p.m.

Motion by Perillo and second by Hosch to adjourn. The President put the question and on a voice vote all the members answered "aye." The motion was declared passed and the meeting adjourned at 7:50 p.m.