

**Proceedings of The Regular Meeting
Clark County Board of Health
February 27, 2006**

The CCBH met on Monday, February 27, 2006, at 6:30 p.m. in the Health Department building at Martinsville. Norman Yeley, President, called the meeting to order and requested the secretary call the roll. Attending were Dr. Darlene Hildebrand, Greg Hosch, Barbara Kannmacher, Dr. Steven Macke, Sandi Ramsay, and Norman Yeley. Dr. Davis and Ted Perillo were absent. The secretary declared a quorum present. Cathy Hayden, CCBH Administrator was present and Robert Bogue of Gopher Excavation and Septic.

Minutes of the January 9 Regular and Personnel meetings were presented for consideration. Motion by Hosch and second by Kannmacher "to approve the minutes of the January 9 meetings as presented." The President put the question and all the members answered "aye." The motion was declared passed.

Hayden reported that the Department would be participating in a Prostate (PSA) clinic, to be held the first or second week of April, through Sara Bush Lincoln. There will be no charge for the blood draw. Dr. Macke is a member of the Advisory committee. The Department is pleased to provide this service to the male population of the County. Macke hopes this will encourage men to have periodic testing.

A request was presented by Hayden to pay for the LEHP certification fee for our staff that is required every two years. In the past the Department has paid the Administrator's fee and \$50.00 toward the nurses. Motion by Hosch and second by Macke "to follow the previous policy on payments toward the LEHP certification." Hayden was asked how the policy had been applied previously for the nurse's registration and the LEHP renewal. It was noted that keeping the licenses and certification current is a condition of employment and we have assisted in the past but we have never picked up the entire cost. Kannmacher asked what line the fees would fall under and it was determined to be from contractual. The President put the question and all the members answered "aye." The motion was declared passed and Hayden instructed to follow the precedent that had been set.

The claims list for February was presented for consideration. Motion by Kannmacher and second by Yeley to pay the claims as presented." Hayden fielded various questions on expenditures and income. Discussed Dental Sealant program and how it is operating.

The President put the question and all the members answered "aye." The motion was declared passed.

Yeley reported that a letter had been sent to Robert Bogue notifying him that the Department has added his business as a recognized sewage contractor. Bogue thanked the Department for their assistance and Yeley stated that the application form would be reviewed for revision.

Hayden requested authorization to participate in a senior citizens lab service. Motion by Hildebrand and second by Macke to "authorize the Department to participate in the senior citizens lab service, through Sara Bush Lincoln, with no administrative review." Ramsay said that her concern is ever having the Department participate in any program that would create competition with our county doctors. Both Macke and Hayden assured the members this would be a beneficial service to our seniors and not create any conflict with our doctors. The President put the question and all the members answered "aye." The motion was declared passed.

Yeley addressed Administrative Policy #113 that was presented to the Board on January 9. This policy had been reviewed and was to be presented at this meeting for approval, after all the Board members had a chance to review it. Motion by Hosch and second by Macke to "approve the adoption of Administrative Policy #113, as written." After discussion the President put the question and all the members answered "aye." The motion was declared passed.

Discussed the Bio-terrorism program and the resources that are being expended by Public Health, under the federal mandates for Disaster Preparedness. Members discussed that such plans will assist the County in the event of natural disaster as well, i.e.; tornadoes.

Hayden presented the Department's annual report and explained the increase in services and clients served. Cathy said the report is a good tool in presenting the Department's goals and functions to outside entities. She walked through the programs and answered questions.

A revised fee schedule was presented for consideration. Motion by Hosch and second by Kannmacher to "accept the revised fee schedule as proposed." Hayden answered questions and explained the formula being used to equate the Department's costs on various fees. The President put the question and all the members answered "aye." The

motion was declared passed.

Yeley brought the County Sewage Ordinance amendment to the table for consideration, from last month's meeting. A change had been proposed to alleviate a conflict setting fees for permits.

Motion by Kannmacher and second by Macke "to recommend the deletion of the second sentence under Section 2 Permits: 2.6, in the County Sewage Ordinance." Discussion followed before the President put the question. All the members answered "aye." The motion was declared passed and Hayden was asked to present the recommended change to the County Board for consideration.

Hayden addressed the 2006 mosquito abatement plans. Heard that the contributions of the individual communities is under review and she would present any necessary revisions at the May board meeting.

Ms. Hayden requested an Executive Session to discuss personnel.

Motion by Macke and second by Hildebrand to adjourn to Executive Session to discuss personnel performance." (5 ILCS 120/2) (from Ch.102, par. 42) Sec. 2c (1) The President put the question and all the members answered "aye." The motion was declared passed and the board went into Executive session at 8:00 p.m.

The regular meeting was reconvened at 8:20 p.m.

Motion by Macke and second by Hildebrand "to adjourn the meeting until the next scheduled date on May 8." The President put the question and all the members answered "aye." The motion was declared passed and the meeting adjourned at 8:22 p.m.