

**Proceedings of the Regular Meeting
Clark County Board of Health
November 10, 2008**

The Board of Health met in Regular Session at 6:35 p.m. in the Health Department building at Martinsville. President Macke called the meeting to order and requested the secretary to call the roll. Present was Dr. Darlene Hildebrand, Dr. Amy James, Barbara Kannmacher, Lisa Lowery, Dr. Stephen Macke, and Ted Perillo. Sean Medsker and Greg Hosch were absent. The secretary declared a quorum present. Also attending was Cathy Hayden, CCHD Administrator.

Motion by James and seconded by Kannmacher to “approve the minutes of September 8, 2008 Regular and Executive session meetings as presented.” The President called the question and on a voice vote all the members answered “aye.” The motion was declared passed.

Reviewed the Administrator’s report and Hayden reported on problems associated with responding to anonymous complaints. Hayden advised that providing contact information validates a complaint, reduces the risk of being sent on a wild goose chase and allows the inspector to contact the complainant to obtain more information, if necessary. Motion by Perillo and second by James “ for CCHD staff to require a persons’ identity and contact information prior to responding to a complaint”. The President called the question and on a voice vote all the members answered “aye”. The motion was declared passed. The report also contained options for staff recognition at Christmas and after some discussion it was decided that employees would be provided with the option of a carry in lunch on December 24th with the afternoon off with pay.

October and November claims were reviewed by the Board. A motion from Perillo was made to approve the November claims. Kannmacher seconded the motion. The President put the question and on a voice vote all the members answered “aye.” The motion was declared passed and the November claims signed. There was some discussion of either placing some of the checking account funds into a certificate of deposit or paying off the mortgage on the building. A motion from Perillo and second by Lowery to place the payoff of the mortgage on the December list of claims. The president put the question and on a voice vote all members answered “aye”.

The Financial Statements were reviewed by the Board.

President Macke moved the discussion to Unfinished Business. The first item discussed concerned the Lead Document Subpoena and Hayden reported that the Attorney General’s Appellate prosecutor’s office is handling the subpoena issue. The health department last heard from this office on October 14th where they had stated that they are working closely with the Attorney General’s office and IDPH to narrow whatever information the counties might have to provide. It is their understanding that most, if not all, county health departments have a grant agreement with IDPH to provide specific services and that all work products produced by the local health department under the grant agreement becomes the exclusive property of IDPH. Hayden advised that it is the Appellate Prosecutor’s opinion that the local health departments should not have to provide information under a subpoena when that same information has already been sent to IDPH and is being sought under a separate subpoena to IDPH.

Hayden reported that the Clark County Health Department has been requested to submit a copy of the grant agreement with IDPH and a list of employees who work in the department's lead program.

Hayden reported that the county board had established employee increases at 4% this year and requested the Board of Health establish this same increase for health department employees. After some discussion James motioned to approve the increase of 4% and Perillo seconded. The President put the question and on a voice vote all the members answered "aye".

The board moved to discussion on New Business and reviewed the Fiscal Year 2009 meeting schedule as presented.

A motion to adjourn the Regular meeting was made by Perillo and seconded by James . The President put the question and on a voice vote all the members answered "aye." The motion was declared and passed. The Regular Meeting was adjourned at 8 p.m.