

**Proceedings of The Special Meeting
Clark County Board of Health
August 9, 2004**

The CCBH met on Monday, August 9, 2004, at 6:30 p.m. in the Health Department building at Martinsville. Norman Yeley, President, called the meeting to order and requested the secretary call the roll. Attending were Dr. Sam Deahl, Greg Hosch, Dr. Steven Macke, Jim Nicksch, Sandi Ramsay, Dr. Sally Salmons and Norman Yeley. Ted Perillo was absent. The secretary declared a quorum present. Cathy Hayden and Connie Sullivan, CCHD staff members were in attendance as was Paul Robinson and Jim Pattenau du of Abacus Computer Consulting.

Yeley introduced the guests and board members.

The first order of business was the election of officers. Nicksch and Salmons nominated the current officers to serve another year. Motion by Nicksch and second by Deahl to "close the nominations and re-elect the current President and Secretary to the same offices." The question was called and all the members voted "aye." Yeley and Ramsay abstained. The motion was declared passed.

Yeley called for nominations for Vice-President. Drs. Salmons and Deahl nominated Dr. Steven Macke to serve as Vice-President. Motion by Deahl and second by Nicksch to "close the nominations and declare Dr. Macke elected as Vice-President. The President put the question and all the members answered "aye." The motion was declared passed.

Motion by Hosch and second by Nicksch "to approve the minutes of the June 15 meeting as presented." The President put the question and all the members answered "aye." The motion was declared passed.

Hayden presented the August for consideration, which contained a \$5000.00 contract for Abacus Computer Consulting for computer consulting, installation and equipment maintenance. There is also a charge to CDW for the purchase of computer equipment for a server, backup and software of \$6,585.00 to be paid from the Bio-Terrorism grant. We lost our server in a recent lightening storm. Robinson and Pattenau du explained the scope of their proposed services and answered questions regarding the equipment installation, security software, anti-viral software, system and software support and the

annual maintenance for all our computer equipment. Hayden was very supportive of the efficient and timely service that Robinson has provided in the past and felt this service contract would be beneficial to the department and provide a cost savings for maintenance and support. The cost of the contract will be re-evaluated at the end of the contract year.

Motion by Nicksch and second by Deahl to "enter into a contract with Abacus Computer Consulting for annual computer support at the rate of \$5,000.00." The President put the question and all the members answered "aye." The motion was declared passed.

Hayden reported that Barb Reedy had resigned as Director of Nursing on August 5 and she had appointed Mary Ann Funk as the interim supervisor. She went on to say that the 2004-05 budget had been revised to include the cost of a part-time nurse.

Discussion was had on procuring a back-up generator to cover our computer equipment in the event of power outages. Hayden is still trying to get the cost covered under the Bio-Terrorism grant because of the first responder status the department has been assigned. If Hayden can accomplish this she needs the authority to issue a check prior to August 30.

Motion by Deahl and second by Nicksch to "authorize Cathy Hayden to present a check request to the County Treasurer for the purchase of a generator." The President put the question and all the members answered "aye." The motion was declared passed.

Motion by Hosch and second by Salmons to "pay the August claims as presented." There were questions on several of the expenditures, which were answered by Hayden and Sullivan.

The President put the question and all the members answered "aye." The motion was declared passed and the claims list was signed.

Motion by Deahl and second by Macke to "adjourn to executive session to discuss pending litigation." The President put the question and on a roll call vote all the members answered "aye." The motion was declared passed and the regular meeting was adjourned at 7:15 p.m.

The regular meeting reconvened at 7:25 p.m.

Heard Yeley report that the County Board had re-appointed Sally Salmons and Greg Hosch to three year terms on the Board. Ted Perillo will continue as the County Board's representative.

Heard Hayden report that Carl Honnold has declined our offer to house the ESDA office at the Health Department. He does not feel we have adequate space.

Hayden reported that the County Highway Department had redone the parking lot and drive (oil and chip) for a total cost of \$1,533.00. They had accommodated the department by doing the work over the lunch hour and had returned to put more rock in the back.

Heard that the web page is being enhanced and will have additional information, links and a new bulletin board. The cost for this service is being funded by the Bio-Terrorism grant.

Hayden asked that the Board consider compensation issues for specific employees.

Motion by Macke and second by Niksch to "adjourn to executive session to address personnel issues." The President put the question and on a roll call vote all the members answered "aye." The motion was declared passed and the regular meeting adjourned to executive session at 7:35 p.m.

The regular meeting reconvened at 8:15 p.m.

Motion by Macke and second by Deahl to "authorize Hayden to offer \$3,000.00 per year for an interim nursing coordinator, to replace the Director of Nursing, for six months." The President put the question and all the members answered "aye." The motion was declared passed.

Hayden briefly discussed the initiation of a copy fee for the department and the issue was tabled until a later date.

Heard that Maggie Honnold has been employed as a part-time nurse. Hayden presented an Intergovernmental Mutual Aid Agreement from the IDPH, which needs to be signed off on by the County Board.

Motion by Hosch and second by Deahl to "accept the Intergovernmental Mutual Aid Agreement and present it to the County Board." Hayden fielded questions from the members and related that

she would personally present the agreement to the County Board at their next meeting. The President put the question and all the members answered "aye." The motion was declared passed.

Motion by Macke and second by Deahl "to adjourn." The President put the question and all the members answered "aye." The motion was declared passed and the meeting adjourned at 8:42 p.m.